

CITY OF CARLISLE

REGULAR CITY COUNCIL MEETING MINUTES (unabridged version)

Tuesday, November 29, 2005, 7:00 P.M.

Carlisle City Hall Council Chamber

Officials present were: Mayor Randleman, Councilmembers Allen Wiese, Pat Stump, Blair Dewey and Frank Shultz, City Administrator/Clerk Neil Ruddy, Deputy City Clerk Pat Brehse and City Attorney Robert Stuyvesant. Councilmember Drew Merrifield was absent. Mayor Randleman presided.

Motion by Stump to APPROVE THE FOLLOWING CONSENT ITEMS: abridged and unabridged November 14, 2005 Regular City Council meeting minutes, October 20, 2005 Library Board meeting minutes and promotion of Mike Powers from Apprentice Lineman to Journeyman Lineman at a rate of \$21.94 per hour effective November 28, 2005. Seconded by Dewey. Roll call vote: Stump – Aye, Dewey – Aye, Shultz – Aye, Wiese – Aye. Motion carried by unanimous vote of those present.

Councilmember Wiese had the bills payable for review in the amount of \$121,150.08 for bills already paid and \$54,913.49 for current bills for a total amount of \$176,063.57. Motion by Wiese to APPROVE PAYMENT OF BILLS IN THE TOTAL AMOUNT OF \$176,063.57. Seconded by Stump. Roll call vote: Wiese – Aye, Stump – Aye, Dewey – Aye, Shultz – Aye. Motion carried by unanimous vote of those present.

CITIZEN PARTICIPATION: None.

Motion by Wiese to approve RESOLUTION NO. 2005112901 APPROVING UTILITY COST OF SERVICE STUDY FOR THE AVON SEWER EXTENSION PROJECT. Seconded by Stump. Councilmember Shultz stated that a cost of service study is a waste of money. It was explained that the study is a requirement of Rural Utility Service grant and loan program and that it is necessary to determine the cash flow necessary to amortize the project. Roll call vote: Wiese – Aye, Stump – Aye, Dewey – Aye, Shultz – Nay. Motion carried by a 3-1 vote.

The Resolution authorizing the City of Carlisle to submit an application for funding from the federal surface transportation program (STP) to the Des Moines area metropolitan planning organization (Des Moines area MPO) for the partial funding of the construction of the South First Street rehabilitation improvement was reconsidered. Mark Crawford of McClure Engineering explained that the resolution is an application for a grant and that the grant does not have to be accepted. Motion by Stump to approve RESOLUTION NO. 2005112902 AUTHORIZING THE CITY OF CARLISLE TO SUBMIT AN APPLICATION FOR FUNDING FROM THE FEDERAL SURFACE TRANSPORTATION PROGRAM (STP) TO THE DES MOINES AREA METROPOLITAN PLANNING ORGANIZATION (DES MOINES AREA MPO) FOR THE PARTIAL FUNDING OF THE CONSTRUCTION OF THE SOUTH FIRST STREET REHABILITATION IMPROVEMENT. Seconded by Wiese. It was explained that a grant for the sidewalk portion of the project and an engineering study to determine the conceptual plan for the project in the amount of \$13,800 have already been approved, that South 1st Street is a heavily traveled pedestrian area and the gateway to downtown, that all other street construction projects are required to install sidewalks and that the local match for the grant could be assessed. It was also explained that only streets on the federal functional classification system are eligible for STP financing and that very few streets in Carlisle meet this requirement. Roll call vote: Stump – Aye, Wiese – Aye, Dewey – Aye, Shultz – Nay. Motion carried by a 3-1 vote. No action was taken on selecting or prioritizing projects on the list showing estimated costs and projected assessments and tax levies for local street improvements identified in the 5-year Capital Improvement Plan.

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The NOVEMBER 15, 2005 PARK BOARD MEETING MINUTES, including the completed sports user group questionnaires, the recommendation to designate the Park Board as the lead agency to complete and implement the Parks and Recreation Master Plan, the recommendation to place a 'for lease' sign on the rec building at 1220 S. 5th and the reconsideration of uses for the rec building, were received and filed. Councilmember Shultz stated that Jack Sawyer should be contacted about the availability of his land, that Senators Grassley and Harkin should be contacted to see if it can be taken out of the wetland reserve program and that the school district property on SE 52nd St. should be taken off the list of potential sites.

Motion by Dewey to DESIGNATE THE PARK BOARD AS THE LEAD AGENCY to complete and implement the Parks and Recreation Master Plan. Seconded by Stump. Roll call vote: Dewey – Aye, Stump – Aye, Shultz – Aye, Wiese – Aye. Motion carried by unanimous vote of those present.

A workshop on the possible uses of the rec building were discussed. Motion by Stump to APPROVE THE PLACEMENT OF A FOR LEASE SIGN on the rec building at 1220 S. 5th. Seconded by Wiese. Roll call vote: Stump – Aye, Wiese – Aye, Dewey – Aye, Shultz – Aye. Motion carried by unanimous vote of those present.

The NOVEMBER 11, 2005 SCOTCH RIDGE CENTER STEERING COMMITTEE MEETING MINUTES, including the recommendation to state that the City of Carlisle is not involved in setting up a publicly owned renaissance faire site, the November 11, 2005 site management report and the recommendation to install a 30" culvert in the service road, were received and filed. Motion by Dewey to APPROVE THE INSTALLATION OF A 30" CULVERT IN THE SERVICE ROAD provided there is no cost to the City and it is approved by the Corps. Seconded by Wiese. Roll call vote: Dewey – Aye, Wiese – Aye, Stump – Aye, Shultz – Aye. Motion carried by unanimous vote of those present.

Motion by Wiese to CANCEL THE DECEMBER 26, 2005 REGULAR CITY COUNCIL MEETING. Seconded by Dewey. Roll call vote: Wiese – Aye, Dewey – Aye, Stump – Aye, Shultz – Aye. Motion carried by unanimous vote of those present.

It was decided to reconsider the ADMINISTRATION OF OATHS OF OFFICE TO THE NEW COUNCILMEMBERS at the December 12, 2005 Council meeting.

The recommendation to consider revising the aquatic center policy and procedure manual to CHANGE GUEST FEE AND ELIGIBILITY FOR FAMILY PASSES for the 2006 season was considered and the AQUATIC CENTER INCOME AND EXPENSE STATEMENT was reviewed. The income was \$66,204.00 for approximately 2 months of operation in July and August and the expense was \$90,021.00 for approximately 3½ months in May, June, July and August. The expense includes approximately \$3,000.00 in one-time startup costs. It is estimated that the month of June would have produced additional fee, rental and concessions income and that swim lessons would have produced additional income over a full season. Motion by Wiese to approve DELETING THE PROVISION THAT ALLOWS A BABYSITTER TO BE LISTED ON THE FAMILY PASS, effective immediately. Seconded by Dewey. Roll call vote: Wiese – Aye, Dewey – Aye, Shultz – Aye, Stump – Aye. Motion carried by unanimous vote of those present. Motion by Dewey to leave the fees at the current amounts but to CHARGE TAX IN ADDITION TO THE FEES INSTEAD OF INCLUDING THE TAX IN THE FEES, effective February 1, 2006. Seconded by Shultz. Roll call vote: Dewey – Aye, Shultz – Aye, Stump – Aye, Wiese – Aye. Motion carried by unanimous vote of those present.

Pat Brehse, stated her intention to RETIRE FROM THE POSITION OF DEPUTY CLERK TREASURER. She offered to work full time until the end of January and to be available to work on the

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budget and to train a replacement after February 1, 2006. Health insurance will be requested through the end of February and accrued vacation and comp time will be paid through the end of June.

Motion by Shultz to APPROVE THE REVISED JOB DESCRIPTION FOR THE POSITION OF DEPUTY CLERK TREASURER with the addition of Mayor and Council to the working relationships. Seconded by Dewey. Roll call vote: Shultz – Aye, Dewey – Aye, Stump – Aye Wiese – Aye. Motion carried by unanimous vote of those present. Motion by Wiese to AUTHORIZE THE RECRUITMENT OF A REPLACEMENT FOR THE POSITION OF DEPUTY CLERK TREASURER. Seconded by Dewey. Roll call vote: Wiese – Aye, Dewey – Aye, Stump – Aye, Shultz – Aye. Motion carried by unanimous vote of those present. A written transition and training process will be available for the next meeting.

The voluntary annexation, the WRA service area east of 140th Ave., the organizational meeting on January 3rd, the Mayor's Public Safety Policy Advisory Cabinet meeting on December 7th, the NIMS training on December 1st, the holiday lunches on December 13th and December 16th, the possibility of contracting with Des Moines to provide fire service to the involuntary annexation area and the need for a new fire station facility were discussed. Information on how trails expenditures reduce health care cost and on tax values per capita and taxes paid per capita was received and filed.

Motion by Shultz to ADJOURN AT 9:25 P.M. Seconded by Dewey. Roll call vote: Shultz – Aye, Dewey – Aye, Stump – Aye, Wiese – Aye. Motion carried by unanimous vote of those present.

Ruth Randleman, Mayor

Attest:

Neil Ruddy, Administrator/Clerk